



F.3(29)/2022-23/NDMA (Proc)
Government of Pakistan
National Disaster Management Authority



"TENDER NOTICE"
FOR PROCUREMENT OF RELIEF ITEMS

National Disaster Management Authority (NDMA), Islamabad invites sealed bids from the original manufacturers/ authorized distributors/ suppliers registered with Income and Sales Tax Departments, for procurement of following items:-

a.	Life Jackets	4,230
b.	Boats	111
c.	De-Watering Pumps (6.5 to 7 HP)	467

2. The bidding documents, specifications, instructions / terms and conditions may be downloaded from NDMA (www.ndma.gov.pk) and PPRA websites. Pay order of Rs.10,000/- (Non-refundable) in favour of Director (Procurement), NDMA should be deposited at the time of submission of documents / bids as tender fee. Interested firms may drop their bids in **PO Box No.3356, Islamabad GPO** before 1300 hours **on 23rd June, 2023** which will be opened in the presence of bidders on the **same day at 1400 hours** in NDMA Office.


Director (Procurement)
Tel: +92519087843

TERMS AND CONDITIONS
For Procurement of Relief Items

1. **Tender Identification Number** TENDER No. **09/Relief Items/22-23**.
2. **Title:** Procurement of Relief Items, through "SINGLE STAGE TWO ENVELOPE METHOD".
3. **Procuring Agency:** National Disaster Management Authority, Islamabad
4. **Last Date & Time for Submission of Applications:** **23rd June, 2023** at 1300 Hours.
5. **Opening Date & Time:** **23rd June, 2023** at 1400 hours.
6. **Opening Address:** Room No. 220-E, National Disaster Management Authority Prime Minister's Office Premises, G-5 Islamabad.
7. **Time / Bid Validity:** Bid validity **shall be 90 days** from the date of opening of bid
8. **Rejection of Applications:** Application on following grounds to be rejected:-
 - a. Incomplete and conditional bids will be rejected forthwith.
 - b. Applications received after due date & time of submission shall not be accepted.
9. **Applicant's Mandatory Qualifications / Prerequisites:**
 - a. Registered with Income and Sales Tax Department.
 - b. The original manufacturers having own production units would be preferred.
 - c. Firms having experience of similar supply would be preferred.
10. **Supporting Documents:**
 - a. Company details including manpower, strength and annual business turnover for last 5 years.
 - b. List of all products including details of per day manufacturing capacity, location of warehouses and present level of stocks of each product.
 - c. Total annual average international sales turnover for each of the last three years as documented by audited financial statements.
 - d. Total annual average domestic sales turnover for each of the last three years as documented by audited financial statements.
 - e. Income and Sales Tax Registration Certificates.
 - f. Company Profile including proof of existence in particular business.
 - g. An affidavit that the Firm / Company has never been blacklisted by any Ministry / Division / Department / Organization of the Government of Pakistan in the past.

- h. Details of past business experience with various clients to include quantities supplied.
- i. Average holding level of each product in the warehouse throughout the year.
11. **Production Capacity:**
- Total annual production capacity for the product the manufacturer is offering to supply.
 - Details of manufacturer's on-site quality assurance testing facilities.
 - Number of similar contracts in last five years.
12. **Specifications:** Specifications of the items is given at **Annex-A**, to this document. For any query please contact Director (Logistics) / Secretary (Technical Committee), NDMA Ph # 051-9204493.
13. **Submission of Bid.** The bid shall comprise two envelopes submitted simultaneously, "Technical proposal" and "Financial proposal". Both the envelopes should be enclosed together in an outer single envelope.
14. **Draft Contract Agreement:** Draft contract agreement is at **Annex-B**.
15. **Quoted Price:** Interested firms are advised to quote their rate in PKR both unit price as well as total bid value inclusive of all applicable government taxes and transportation anywhere in Pakistan as per advice of NDMA. No cutting / overwriting is allowed.
16. **Evaluation of bid / Award of Contract:** Firm will be shortlisted after technical and financial evaluation. In first phase the envelope marked with "Technical proposal" shall be opened in the presence of available bidders or their representatives. Financial proposal of only technically compliant firms shall be opened, whereas, financial proposal of technically non-compliant firms shall be returned unopened to the bidders. Firms may be asked to submit their samples before Technical Committee of NDMA for visual inspection, if required by the Technical Committee of NDMA. NDMA may send the samples to any designated laboratory for lab testing on the expense of the firms. The most advantageous bidder will be awarded the Contract / Supply Order. NDMA reserves the right to reject all the bids or to annul the bidding process under PPRA rules prior to the award of contract.
17. **Earnest Money/ Bid Security:** The firm shall submit earnest money/ bid security amounting to **Rs.1.0 Million (One Million only) each for De-watering Pumps and Boats whereas Rs.0.5 Million only for Life Jackets** in favour of Director (Procurement), NDMA in the shape of **pay order** or demand draft, **cross Cheque is not acceptable**. The bid security shall be **attached with the technical proposal**. The earnest money of the successful bidder will be retained till signing of contract / submission of bank guarantee. Earnest money of the unsuccessful bidder shall be

returned to them. Any bid not accompanied with bid security shall be declared as non-responsive. The earnest money of the bidder shall be forfeited, if it draws its bid during bid validity period or till signing of contract with the most advantageous bidder.

18. **Maximum Time of Delivery:** The firm shall clearly mention readily available stock, delivery time period in their bids. The successful contractors shall deliver the items within mutually agreed time period given at the work order.

19. **Payments:** Payment will be processed after satisfactory delivery with inspection report signed by the end user of the required items as per supply / work order / contract agreement.

Ser	Item	Specification												
	Life Jackets	Type - EVA Foam / EPDM Inner Material - Polyester coating Size - 38", 40", 42" Weight carrying - 120 kgs (minimum) Straps - 3 x with strong buckles Color - Red / Orange with NDMA Logo NDMA Qualities - light weight Unsinkable Net Weight - 1 Kgs With NDMA color logo Accessories Packing Material Additional straps and buckles												
	Boats	<table border="1"> <thead> <tr> <th>Items</th> <th>Description</th> <th>Qty</th> </tr> </thead> <tbody> <tr> <td>Intex Inflatable Seahawk 4/person</td> <td>4 to 5 person 10 ft x 5 ft x 5" 2/pcs Oars1/Air pump manual. 1/set Pauncher with excellent wood with paint / Flat Box, 2xpaddle per boat, 4x Life Jackets</td> <td>33</td> </tr> <tr> <td>H-20 Heavy duty 4/person</td> <td>4 to 5 person 112x48"4/pcs Oars1/Air pump manual. 1/set Pauncher with excellent wood with paint /Flat Box. 4x paddle per boat, 4x Life Jackets with NDMA color logo</td> <td>33</td> </tr> <tr> <td>Fiber Boat</td> <td>8 – 12 persons seating capacity Fiber boats with OBM (25 HP at 5500 rpm, internal fuel tank, OBM heavy duty 04 stroke gasoline engine Yamaha or equivalent high quality brand – with 20 feet length), 1/set pauncher with excellent wood with paint / flat box, 4x life jackets with NDMA color Logo</td> <td>45</td> </tr> </tbody> </table>	Items	Description	Qty	Intex Inflatable Seahawk 4/person	4 to 5 person 10 ft x 5 ft x 5" 2/pcs Oars1/Air pump manual. 1/set Pauncher with excellent wood with paint / Flat Box, 2xpaddle per boat, 4x Life Jackets	33	H-20 Heavy duty 4/person	4 to 5 person 112x48"4/pcs Oars1/Air pump manual. 1/set Pauncher with excellent wood with paint /Flat Box. 4x paddle per boat, 4x Life Jackets with NDMA color logo	33	Fiber Boat	8 – 12 persons seating capacity Fiber boats with OBM (25 HP at 5500 rpm, internal fuel tank, OBM heavy duty 04 stroke gasoline engine Yamaha or equivalent high quality brand – with 20 feet length), 1/set pauncher with excellent wood with paint / flat box, 4x life jackets with NDMA color Logo	45
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	De-Watering Pump	Branded Imported or local top brand Type: De-watering Pump Capacity: 88 M3 / hr USGPM Suction: 7M Delivery: 15 M Head Speed: 3600 RPM Starting Method: Manual Gasoline Engine: 6.5 – 7 HP Suction Pipe: 15 ft Long Canvas delivery pipe: 50 ft Long Foot Valve: 4" (Original Brass) Group Nipple: 4" Dia Clamp: 4x for suction and delivery pipes (must be high quality) Tool Kit: 1x set Accessories: Manual Guide Brochure Good quality Packing Material With NDMA color logo												

Note:

All the items engraving the NDMA Color LOGO (As per the requirement netting, righting any other after discussion).

Good kind of material used for packing the items/kinds.

For any quarry regarding specifications, please call Deputy Director (Logistics), NDMA Cell 0333-4300427.