



No. F. 3(26)/2022-23/NDMA (Proc)
Government of Pakistan
National Disaster Management Authority

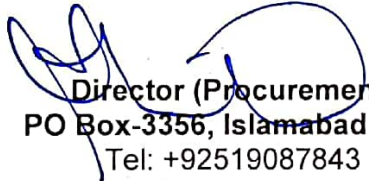


"TENDER NOTICE"

**PRE-QUALIFICATION OF FIRMS FOR PROCUREMENT OF BLANKETS AND
TARPAULIN SHELTER**

National Disaster Management Authority (NDMA), Islamabad intends to invite applications from reputed firms (manufacturers, distributor or suppliers) for pre-qualification of firms for supply of Blankets and Tarpaulin Shelters (separate application for each article) for calendar Years 2023 & 2024.

2. Interested firms must be registered with Income and Sales Tax Departments. The bidding documents, specifications, instructions / terms & conditions may be downloaded from NDMA (www.ndma.gov.pk) and PPRA website. Pay order of Rs.5,000/- (Non-refundable) in favour of Director (Procurement), NDMA should be deposited at the time of submission of documents / bids as tender fee. The documents must reach the undersigned before 1200 hours **on 02 May, 2023** which will be opened in the presence of bidders on the same day at NDMA Office at 1300 hours.


Director (Procurement)
PO Box-3356, Islamabad GPO
Tel: +92519087843

TERMS & CONDITIONS

PREQUALIFICATION OF FIRMS FOR SUPPLY OF BLANKETS (DOUBLE & THREE PLY) AND TARPAULINS

1. **Tender Identification Number** TENDER No. **08/Pre-qualification/2022-23.**
2. **Title:** Pre-qualification of Firms for Supply of Blankets and Tarpaulins.
3. **Procuring Agency:** National Disaster Management Authority, Islamabad
4. **Last Date & Time for Submission of Applications:** **2nd May, 2023** at 1200 Hours.
5. **Opening Date & Time:** **2nd May, 2023** at 1300 hours.
6. **Opening Address:** Room No. 220-E, National Disaster Management Authority Prime Minister's Office Premises, G-5 Islamabad.
7. **Time Period of Contract:** Applicants will be pre-qualified up to 31st May, 2024 which would be further extended for a period of ONE year upon mutual consensus.
8. **Rejection of Applications:** Application on following grounds to be rejected:-
 - a. Incomplete and conditional applications will be rejected forthwith.
 - b. Applications received after due date & time of submission will not be accepted.
9. **Applicant's Mandatory Qualifications / Prerequisites:**
 - a. Registered with Income and Sales Tax Department.
 - b. The firm having own production units would be preferred.
 - c. Firms having experience in the market would be preferred.
10. **Supporting Documents:**
 - a. Company details including manpower, strength and annual business turnover for last 5 years.
 - b. List of all products including details of per day manufacturing capacity, location of warehouses and present level of stocks of each product.
 - c. Total annual average international sales turnover for each of the last three years as documented by audited financial statements.
 - d. Total annual average domestic sales turnover for each of the last three years as documented by audited financial statements.
 - e. Income and Sales Tax Registration Certificates.

- f. Company Profile including proof of existence in particular business.
 - g. An affidavit that the Firm / Company has never been blacklisted by any Ministry / Division / Department / Organization of the Government of Pakistan in the past.
 - h. Details of past business experience with various clients to include quantities supplied.
 - i. Average holding level of each product in the warehouse throughout the year.
11. **Production Capacity:**
- a. Total annual production capacity for the product the manufacturer is offering to supply.
 - b. Details of manufacturer's on-site quality assurance testing facilities.
 - c. Number of similar contracts in last five years.
12. **Specifications:** Specifications of the Blankets (double & three ply) are given at **Annex-A & Annex-B**, specifications of Tarpaulin is at **Annex-C** respectively to this document. However, the applicant will be prequalified on the basis of their credentials and capacity. NDMA may ask for items with different specifications as well.
13. **Draft Contract Agreement:** Copy Enclosed at **Appendix-A**.
14. **Award of Contract / Supply Order:** Competitive bidding will be done through Limited Tender System/ Request for Quotation (sealed) only with successful pre-qualified Contractors/ Firms. The firm offering overall lowest bid against items of required quantity and specifications will be awarded the Contract / Supply Order.
15. **Earnest Money:** The pre-qualified Contractors will be required to deposit earnest Money/ bid security @ 2% of the bid value at the **time of financial bidding/ RFQ**.
16. **Maximum Time of Delivery:** The prequalified contractors would be asked to quote their rates and deliver items within delivery period given at the time of seeking quotations.
17. **Payments:** Payment will be processed after satisfactory delivery with inspection report signed by the end user/ concerned department of the required items as per supply / work order / contract agreement.

18. **ANNEXES:** Following Annexures are enclosed and shall be considered for pre-qualification process in NDMA:-

- | | | | |
|----|---|---|---------|
| a. | Specifications of Double Ply Blankets | - | Annex-A |
| b. | Specifications of Three Ply Blankets | - | Annex-B |
| c. | Specifications of Tarpaulin | - | Annex-C |
| d. | Consolidated Technical Evaluation Report for Blankets | - | Annex-D |
| e. | Technical Evaluation Criteria (Bids/ Documents)
(For both categories i.e Blankets & Tarpaulin) | - | Annex-E |
| f. | Ground Check Proforma for inspection of Factory
(For both i.e Blankets and Tarpaulin) | - | Annex-F |
| g. | Visual Inspection proforma Double Ply Blankets | - | Annex-G |
| h. | Visual Inspection proforma Three Ply Blankets | - | Annex-H |
| i. | Consolidated Laboratory tests (Blankets double & three) | - | Annex-I |
| j. | Laboratory Score Proforma (Blankets Double Ply) | - | Annex-J |
| k. | Laboratory Score Proforma (Blankets Three Ply) | - | Annex-K |
| l. | Consolidated Technical evaluation Score for Tarpaulin | - | Annex-L |
| m. | Visual Inspection proforma Tarpaulin Shelter | - | Annex-M |
| n. | Consolidated Laboratory Tests for Tarpaulin | - | Annex-N |
| o. | Laboratory Score proforma for Tarpaulin | - | Annex-O |

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Annex-0

LABORATORY SCORE TECHNICAL EVALUATION PROFORMA (TARPAULIN SHELTER)

Sr.	Name of Firms	Material with weight	Color with Welding	Tensile strength	GSM	Water Proofing	Total points
		10 x Points	10 x Points	10 x Points	10 x Points	10 x Points	50
1.							
2.							
3.							
4.							
5.							
6.							
7.					2		
8.							
9.							
10.							

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Annex - N

CONSOLIDATED LAB REPORTS – TARPAULIN SHELTER

Sr.	NDMA Tests	Specified	Test Results of Firms					
			M/s	M/s	M/a	M/s	M/s	M/a
Code								
1.	Material	Polyethylene						
2.	Color	Black/ Gray						
3.	Tensile strength (5cm x 20.3cm BG)	Warp 600N						
		Weft 600N						
4	GSM	190grm (mini)						
5.	Welding	Only one is allowed						
6.	Water proofing (12", H Dia 8", 1 hrs)	No Leakage						

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Annex-M

VISUAL INSPECTION PROFORMA – TARPAULINS

SR.	NDMA STANDARD SPECIFICATIONS	POINTS	NAME OF FIRMS					
			M/s	M/s	M/s	M/s	M/s	M/s
1.	Size 4 x 5 mtrs	5						
2.	Rope inside the hem	5						
3.	Welding One welding along the middle of the sheet	5						
4.	Eyelets	5						
5.	Number of Eyelets	5						
6.	Logo 6x NDMA Logo & Text "Pakistan" in English and Urdu	5						
7.	Ropes 20 meters	5						
8.	Manufacturing, marking and batch number	5						
9.	Other additional as per visual inspection	10						
	Total	50						

Note: Point – 30 & above = A, Points – 20 & above = B & Points below – 19 = C

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Annex-L

CONSOLIDATED TECHNICAL EVALUATION PROFORMA FOR TARPAULIN

Sr.	Name of Firms	Location of Factory	Credential Score/ Points	Ground check Score/ Points	Visual Inspection Score/ Points	Laboratory Test Score/ Points	Overall Score/ Points	Remarks
			50 x Points	50 x Points	50 x Points	50 x Points	200 x Points	
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								

Note:

- ✓ Firms with points 150+ points will be graded as "A"
- ✓ Firms with points 100 -149 will be graded as "B"
- ✓ Firms with points 1-99 will be graded as "C"

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Annex-K

LABORATORY SCORE TECHNICAL EVALUATION PROFORMA (BLANKETS THREE PLY)

Sr.	Name of Firms	Material	Weight	Water / Ignition Proofing	Strength	Accessories tests (if applicable)	Total points
		5 x Points	5 x Points	5 x Points	5 x Points	5 x Points	25
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

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Annex-J

LABORATORY SCORE TECHNICAL EVALUATION PROFORMA (BLANKETS DOUBLE PLY)

Sr.	Name of Firms	Material	Weight	Water / Ignition Proofing	Strength	Accessories tests (if applicable)	Total points
		5 x Points	5 x Points	5 x Points	5 x Points	5 x Points	25
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

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Annex-1

CONSOLIDATED LAB REPORTS – BLANKETS (DOUBLE PLY)

Sr.	NDMA Tests	Specified	Test Results of Firms (Double Ply)						
			M/s ---	M/s ----	M/s ---	M/s ---	M/s ---	M/s ---	
Code									
1.	Material	100% polyester, double ply							
2.	GSM weight								
3.	Tensile strength (5cmx20.3cm BG)	Length wise 250N Width wise 250N							
4.	HP value	4 - 9							

CONSOLIDATED LAB REPORTS – BLANKETS (THREE PLY)

Sr.	NDMA Tests	Specified	Test Results of Firms (03 x Ply)						
			M/s ----	M/s ----	M/s ----	M/s ---	M/s ----	M/s ----	M/s ----
Code									
1.	Material	100% virgin polyester, 3 Ply							
2.	GSM. T. weight	130-150 3 – 3.5 kg							
3.	Tensile strength (5cmx20.3cm BG)	Length wise 250N Width wise 250N							
4.	HP value	4 - 9							
5.	Thickness	4 – 6 mm							

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VISUAL INSPECTION PROFORMA – BLANKETS (THREE PLY)

SR.	NDMA STANDARD SPECIFICATIONS	POINTS	NAME OF FIRMS						
			M/s	M/s	M/s	M/s	M/s	M/s	
1.	Size 165 x 240 cm, 3 Ply	2							
2.	Raised on both sides	2							
3.	Colour Grey Shade	2							
4.	Whipped seam	2							
5.	No Ignition / Cigarette proof	2							
6.	No bad smell	2							
7.	NDMA Colour Logo of 15x15cm	2							
8.	Manufacturing, marking and batch Number	2							
9.	Weight minimum 3.0 to 3.5 kg	2							
10.	Any other/ additional / packing	7							
	Total Marks	25							

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Annex- G

VISUAL INSPECTION PROFORMA – BLANKETS (DOUBLE PLY)

SR.	NDMA STANDARD SPECIFICATIONS	POINTS	NAME OF FIRMS					
			M/s	M/s	M/s --	M/s ---	M/s---	M/s -----
1.	Size 150 x 210 cm	2						
2.	Raised on both sides	2						
3.	Colour Grey Shade	2						
4.	Whipped seam	2						
5.	No Ignition / Cigarette proof	2						
6.	No bad smell	2						
7.	NDMA Colour Logo of 12x12cm	2						
8.	Manufacturing, marking and batch Number	2						
9.	Others/ additional/ packing	9						
	Total Marks	25						

GROUND CHECK PROFORMA FOR INSPECTION OF FACTORY / FIRMS

Sr.	Description	Remarks
About Factory / Firm		
1.	Factory / Firm Name	
	date of inspection	
	Address of Factory	
	Name of the Factory Owner	
	Established in Year	
	Landline Telephone Number installed	
	NTN Number	
	Size of Factory (Kanal)	
Nature of Business		
2.	Manufacturing Facility	
	Processing / Stitching Facility	
	Distributor / Supplier	
	Others	
Items being manufactured / processed / assembled / distributed / supplied		
3.	Blankets	
	Tarpaulin Shelters	
	Tents	
	Others	
No of Production / distribution capacity per day		
4.	Blankets	
	Tarpaulin Shelters	
	Tents	
	Others	
Types with capacity of storage facility available in factory		
5.	Permanent warehouse	
	Open storage yard	
	Outside facility	
	Others	

Manpower / HR Strength				
6.	Managerial			
	Skilled			
	Unskilled			
7.	System of Quality Control (Yes or No)			
Working Experience				
8.	NDMA/ PDMA/ Armed Forces/ UN Agencies	Product	Year of supply	Qty
9.	Gas / Electricity Bills 6 Month			
10.	Observations, if any			
11.	Recommended / Not recommended			
12.	Category of Recommendation (A, B & C)			

Note: Category-A = 70 & above points, Category-B = 50 & above points and Category-C = below 30 points

Inspection Officers:

Name:- _____
 Designation:- _____
 Dated:- _____

Name:- _____
 Designation:- _____
 Dated:- _____

TECHNICAL EVALUATION CRITERIA – CREDENTIAL EVALUATION (NFI)

Sr .	Name of firms	Compulsory requirements			Financial Soundness				Available stocks (Qty) 1000= 1pt	Relevant exp (in years) 2 yrs= 2pts	Work exp with NDMA	Satisfactory report from previous clients 1sr= 2pts	Membership with Trade bodies 1 membership = 2 pts	Total marks Points vs Grade 30 & above= A 20 & above= B Less than 20 = C
		Reg with FBR	Affidavit	Listed In ATL	Bank Statement last 3 years	Last 2 year sales tax return	Annual turnover (last 3 years) 2m= 1pt	Current contract value (july 19 onward)						
		Yes/ No	Yes/ No	Yes/ No	10 points	5 points	5 points	5 points						
		1	2	3	4	5	6	7	8	9	10	11	12	50
1														
2														
3														
4														
5														
6														
7														
8														
10														
11														
12														

CONSOLIDATED TECHNICAL EVALUATION REPORT FOR BLANKETS

Sr.	Name of Firms	Location of Factory	Credential Score/ Points	Ground check Score/ Points	Visual Inspection Score/ Points	Laboratory Test Score/ Points	Overall Score/ Points	Remarks
			50 x Points	50 x Points	50 x Points	50 x Points	200 x Points	
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								

Note:

- ✓ Firms with points 150 + points will be graded as "A"
- ✓ Firms with points 100 -149 will be graded as "B"
- ✓ Firms with points below 1 - 99 will be graded as "C"

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SPECIFICATIONS OF NDMA TARPAULINE SHEETS

Annex -C

Sr	Items	Specifications
1	General Information and Description	<p>Reinforced Plastic Tarpaulin Sheets having standard size of 4 x 5 meters has to be developed according to international standards and designed for long outdoor use in all climates. Plastic tarpaulins are to be used in support to humanitarian operations, for temporary shelter and are recommended for individual and Family) shelter protection.</p> <p>The technical specification of this tarpaulin sheet are generic, ensuring that the product can be manufactured by different suppliers in the country with the common technical know-how and standard equipment from the textile industry. According to its design, plastics tarpaulin should comply with all the technical requirements, criteria and parameters described in this document.</p>
2	Material	<p>Reinforced plastic tarpaulin sheets are made of woven high-density black polyethylene fibres, warp x weft, laminated with both sides with low density polyethylene coating, with reinforced rims by heat sealing on all sides. (or 2 sides heat sealing and 2 sides double stitching) and a 5 millimetres diameter PE or PP rope on the edge, inside the hem of 1000 denier minimum. Minimum material weight shall be 190 gr/m²</p>
3	Size and Measurement	<p>The Plastics tarpaulin shall have following minimum measurement.</p> <ul style="list-style-type: none"> a. Size - 4 x 5 metres b. Tensile strength - minimum 600 N both directions of warp and weft. c. Welding - only one is allowed along the middle of the sheet, length wise. d. Reinforcement Eyelets - Provided with aluminium eyelets or equivalent on four sheet sides of the single sheets at 100 cm \pm5cm centre to centre, providing very strong fixation points e. Minimum resistance is 80% of the original tarpaulin tensile strength in the weft under ISO 1421 plus additional procedure. f. Colour - white sun reflective on both sides, inner black fibres to ensure opacity. g. Weight - 3.8 - 4.2 Kgs h. \leq 20 x meter barded or polyester- Nylon rope
4	Heat proofing/ UV resistance	<p>UV resistance - stabilized against ultraviolet rays and access heat for log out door exposure. Maximum 5 % loss of original tensile strength under ISO 1421 after 1500 hours UV under ASTM G53/94.</p>

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Annex C

5	Laboratory Testing	In order to ensure adherence to the standard specification, an appropriate sample, preferably one tarpaulin out of lot of 2000 are to be send to any one of the NDMA approved laboratories for testing and checking at the cost of vendor(s). The test must include checking of high-density black polyethylene fibre, size of 4 x 5 meters, UV resistance, water proofing and tensile strength.
6	Packing and Weight	Tarpaulins are to be packed into a master bale of 5 x tarpaulins. Each individual tarpaulin are to be folded in way to avoid dirt and cutting. The master bundle shall also be cover with tarpaulin sheet / polythene before pressing. The master bundle shall be pressed by bale pressing machine to ensure that the individual tarpaulin will not fall out of the bag during transport and handling. Bales to be wrapped in a water-tight polypropylene or jute woven bag, compressed and strapped with 5 straps (2 lengthwise, 3 crosswise). The prefer size of bale shall 56 x 39 x 20 cm. Minimum gross weight of single bale is - 20 kgs.
7	Expected Life Span	It is expected that reinforced tarpaulin will maintain sheltering and waterproof capacities for 1 x year under the strongest weather conditions. The tarpaulin shall have a shelf life of minimum of 5 x years, under normal storage conditions, in dry, clean, and ventilated warehouses. It should be elevated from the ground, not piled. stored on pallets and pallet racks, not in containers or intended warehouses.
8	Manufacturing Marking and Batch Number	Every tarpaulin shall include a tag, stitched in one corner of whipped seam of tarpaulin, with size of 5 x 5cm. with the manufacturer identification. The tag should include the manufacturer's name, unique reference batch number and date of manufacturing. No company log should be included with manufacture's marking.
8	NDMA Colour Logo	NDMA colour logo of 1 x 1 meters in dia at central of the tarpaulin to be printed / pasted. Similarly. NDMA logo of 10 x 10 cm to be printed /pasted at centre of the master bale of tarpaulin.
9	Pre-shipment Inspection	Pre-shipment inspection to be carried out before dispatches of tarpaulins to the required destination by designated officers of NDMA. The team or officer will conduct random inspection at the premises of manufacturer. The inspection to be carried randomly and visually for every lot of 2,000 tarpaulins. The inspecting officer shall collect random sample from the assigned lots and will submit to the nearest designated laboratory of NDMA. The tarpaulin shall be only dispatched, if accepted by inspection officers.
10	Delivery/ Dispatches Instruction	The tarpaulin shall be delivered at the cost of vendor to the designated destination in coordination with Logistics Section of NDMA. Delivery schedule to be shared with NDMA. All allied charges on account of loading and unloading shall bear by vendor. However, any change in destination to be mutually agreed by vendor and NDMA and shall be timely intimated to vendor for onwards transportation arrangement

Annex-B**SPECIFICATION OF BLANKETS (3 PLY)**

Type:- Knitted blanket **3 ply** raised on both sides, no bad smell, not irritating to human skin, no dust, fit for human use.

Material:- 100 % virgin polyester (Inner ply hollow fiber virgin layer 130-150 gsm)

Weight:- Minimum 3.0 Kg to 3.5 Kg (on dry) (minimum weight 3.0 Kg)

Size:- 165x240 cm \pm 2cm

Tensile Strength on both directions (warp & weft):- 250 N (Min)

Color:- Grey shade

Thickness:- minimum 4-6 mm measured after washing resistance to airflow

Stitches:- Both sides of blanket stiches with same color fabric piping

Logo:- Pakistan flag and NDMA logo 15 x 15 cm in dia one corner of the blanket and 30x30cm printed / pasted at center of the master Bale.

Packing:- 10 pieces in bale, the blanket first packed in separate polythene cover with NDMA logo to avoid dirt and moisture.

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SPECIFICATIONS OF HIGH THERMAL FLEECE BLANKETS (DOUBLE PLY)		
Sr	Items	Specifications
1	Description	Double Ply High Thermal Fleece Blanket
2	Material	Knitted, double ply High Thermal blankets, raised on both sides with 100 % virgin polyester.
3	Size and Measurement	<p>The High Thermal Fleece blankets shall have following minimum measurement:-</p> <ul style="list-style-type: none"> g. Dry weight 600--850 GR/M2 as per ISO 1833 OR 1.8 kg to 2.5 Kgs. h. Size(Width x length)- 150 x 210 cm +-1 % i. Colour – Grey shade. j. ✓ Tensile strength in both directions 250 N minimum as per ISO 13934 –1 k. Less than 5% loss in tensile strength & 5% shrinkage after washing as per ISO 6330 l. Less than 5% weight loss after washing as per ISO 6330 e. TOG from min 3- 4.0 as per ISO 5085 - 1 f. Thickness of min. 4 mm, measured after washing resistance to airflow. g. Less than 1000L/M2/S as per ISO 9237 under 100PA pressure drop. h. Finish whipped seam of min 10 stitches per 10 cm
4	Ignition and flame proofing	<p>The blankets are to be:-</p> <ul style="list-style-type: none"> g. ✓ Cigarette proof as per ISO 12952 -1 & 2. h. ✓ No ignition i. ✓ Flam proof as per ISO 12952--3&4. j. ✓ No ignition packing k. ✓ No bad smell ,no irritating, no dust l. ✓ PH between 4 and 9 and fit for human use and Free from VOC
5	Laboratory Testing	In order to ensure adherence to the standard specification, an appropriate sample, preferably one blankets out of lot of 5000 are to be send to any one of the NDMA approved laboratories for testing and checking at the cost of vendor(s).The test must include checking of 100% virginity of polyester, Weight, Tensile strength, knitting, raised on both side, TOG of min 4.00 and ignition and cigarette proofing test

6	Packing and Weight	Blankets are to be packed into a master bale of 20 x blankets. The blankets are to be first packed in separate polythene cover to avoid dirt and moisture. Each polythene bag to be closed manually or sealed by heat. The master bundle shall also be cover with polypropylene sheet / polythene before pressing. The master bundle shall be pressed by bale pressing machine to ensure that the individual blankets will not fall out of the bag during transport and handling. Bales to be wrapped in a water-tight micro perforated plastic film and covered with a polypropylene or jute woven bag, compressed and strapped with 5 straps (2 lengthwise, 3 crosswise). The prefer size of bale shall be 70 x 60 x 50 cm.
7	Expected Life Span	High thermal fleece blankets are premeditated for short term bedding requirements, particularly in support to emergency situation and is not a substitute of a more permanent bedding solution. It is expected that Blankets should have a life span of 2 year minimum, maintaining its TOG and tensile strength capacities in all types of climates. The blankets shall have a shelf life of minimum of 5 years, under normal storage conditions, in dry, clean, and ventilated warehouses. It should be elevated from the ground, not piled. stored on pallets and pallet racks, not in containers or intended warehouses.
8	Manufacturing Marking and Batch Number	Every blanket shall include a tag, stitched in one corner of whipped seam of blanket, with size of 5 x 5cm with the manufacturer identification. The tag should include the manufacturer's name, unique reference batch number and date of manufacturing. No company log should be included with manufacture's marking.
9	NDMA Colour Logo	NDMA colour logo of 15 x 15 cm in dia on one corner side of the blankets to be printed / pasted. Similarly. NDMA logo of 30 x 30 cm to be printed /pasted at centre of the master bale of blankets.
10	Pre-shipment Inspection	Pre-shipment inspection to be carried out before dispatches of blankets to the required destination by designated officers of NDMA. The team or officer will conduct random inspection at the premises of manufacturer. The inspection to be carried randomly and visually for every lot of 2,000 blankets. The inspecting officer shall collect random sample from the assigned lots and will submit to the nearest designated laboratory of NDMA. The blankets shall be only dispatched, if accepted by inspection officers.
11	Delivery/ Dispatches Instruction	The Blankets shall be delivered at the cost of vendor to the designated destination in coordination with Logistics Section of NDMA. Delivery schedule to be shared with NDMA. All allied charges on account of loading and unloading shall bear by vendor. However, any change in destination to be mutually agreed by vendor and NDMA and shall be timely intimated to vendor for onwards transportation arrangement